

WILLIAM B. KEITH CAMP # 12
DEPARTMENT OF CALIFORNIA AND PACIFIC
SONS OF UNION VETERANS OF THE CIVIL WAR CAMP BYLAWS

We the descendants of Soldiers, Sailors, or Marines who served in the Army, Navy, Marine Corps or Revenue Cutter Service of the United States of America during the War of the Rebellion of 1861 1865, have formed this patriotic and fraternal Order, for the purpose and objects in this in this Constitution set forth; and in so doing, pledge ourselves to commemorate our fathers' deeds; to render loyal service to our country, and to promote the maintenance of unqualified American citizenship with respect for and honor to the flag.

Article I
NAME

Section 1 **NAME.** The name of this Camp shall be William B. Keith Camp No. 12, of Las Vegas, Nevada, Department of California and Pacific, Sons of Union Veterans of the Civil War, (hereinafter, "SUVCW"), hereinafter referred as the Camp.

Article II
PURPOSE AND OBJECTIVES

Section 1 **PURPOSE AND OBJECTIVES.** The purpose of this camp shall be to perpetuate the memory of the Grand Army of the Republic and of the men who served the Union from 12 April 1861 to 9 April 1865; to assist in every practicable way in the preservation and making available for research of documents and records pertaining to the Grand Army of the Republic and its members; to cooperate in doing honor to all who have patriotically served our country in any war, to teach patriotism and duties of citizenship , the true history of our country and the love and honor of our Flag; to oppose every tendency or movement that would weaken loyalty to, or make for the destruction or impairment of, our constitutional Union, and to inculcate and broadly sustain the American principles of representative government, of equal rights and impartial justice for all.

Article III
ORGANIZATION

Section 1 **CAMP ORGANIZATION.** The William B. Keith No. 12, shall be constituted and remain constituted as provided by the Constitution and Regulations governing the National Organization, Sons of Union Veterans of the Civil War, and shall be known as the William B. Keith Camp No. 12, Department of California and Pacific, Sons of Union Veterans of the Civil War. The Camp is organized as an unincorporated association under the laws of the State of Nevada. The organization is organized exclusively for charitable, religious, educational, and

scientific purposes under section 501 (c) of the Internal Revenue Code, or corresponding section of any future tax code.

Article IV
ACTIVITIES NOT IN FURTHERANCE OF EXEMPT PURPOSE

Section 1. **EXEMPT PURPOSE.** No part of the net earnings, if any, of this unincorporated association, shall inure to the benefit of, or be distributed to its members, trustees, officers or other private other persons, except that the incorporated association shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes described in section 501(c)3. No substantial part of the activities of the unincorporated association shall be the carrying on of propaganda or otherwise attempting to influence legislation, and the unincorporated association shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these Bylaws, the unincorporated association shall not carry on any other activities not permitted to be carried on (a) by an unincorporated association exempt from federal income tax under section 501(c)3 of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by an unincorporated association, contributions which are deductible under section 170(c)2 of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Article V
PROTECTION OF JUNIORS AND JUNIOR ASSOCIATES

Section 1. **JUNIORS AND JUNIOR ASSOCIATES; PROTECTION OF MEMBERS.**

It is the intention of this Camp to properly safeguard the youth within our Order. To that extent:

(a) All Junior and Junior Associates shall be accompanied by a parent or person designated as a guardian (I. e., an adult who is 18 years of age or older) when participating in any SUVCW/SVR activity.

(b) Unless a designated guardian, at no time will a non-relative SUVCW/SVR Brother be permitted one-on-one contact with a Junior or Junior Associate. Any non -relative interaction with a Junior or Junior Associate must include, at all times, at least two SUVCW/ASUVCW Brothers/Sisters who are 18 years of age and older.

(c) Any SUVCW Brother who witnesses or, in good faith, suspects any type of physical, mental or sexual abuse of any Junior or Junior Associate, shall immediately report such suspicion to local law enforcement first, and then to the Camp Commander immediately thereafter. The Camp Commander shall notify Camp elected officers.

(d) Although not mandatory, it is highly suggested that every SUVCW Brother who is 18 years of or older, who may have contact with a Junior or Junior Associate, should complete training related to protecting children from abuse of any type.

(e) All SUVCW Brothers must comply with all applicable Local, State and Federal laws pertaining to child abuse.

Article VI MEMBERSHIP DUES AND FEES

Section 1. ANNUAL DUES each Brother of the Camp shall be assessed annual dues. The amount of said dues shall be the minimum of Thirty Dollars (\$30.00) for members and Associates per annum, the same for Juniors and Junior Associates. Brothers serving in the Armed Forces of the United States, while stationed outside the District of Columbia or any State, territory, or possession of the United States, shall be exempt from annual Camp per capita dues.

Section 2 ANNUAL DUES; AMOUNT. Notwithstanding the provisions of this article, the Camp may, by a majority vote, increase or decrease the annual dues assessment. Any changes in dues shall be disseminated by the Camp Commander in the form of Camp Orders not less than three months prior to any change. Any change in dues shall not become effective until the January following the date upon which the change was agreed to. When two-thirds of the Camp Brothers voting determine that a change in the amount of dues is immediately in order, and essential for the continued operation of the Camp, the Camp shall declare the urgency to make such change, and the reasons therefore, to be included in the Camp's Minutes. Such changes in dues shall become effective immediately, upon the concurrence of two-thirds (2/3) of those voting, unless the Camp, at the same time, establishes another date which is prior to January following the date upon which the change was agreed to. The Camp Commander shall issue Camp Orders following the changes in dues.

Section 3 DUE DATE. Annual dues are required and payable by January 1st of each year. who have not paid their dues by this date are in arrears. If the dues are not paid by February 1st a late fee of Five Dollars (\$5.00) will be assessed and an additional Five Dollars (\$5.00) for each month thereafter that the Brother is in arrears. This late fee may be waived by a majority vote of the Camp.

Section 4 PRORATED DUES. New Brothers initiated into the Camp during a month other than January shall be assessed a prorated dues amount. Such prorated amount shall be calculated on a quarterly basis. New Brothers who join the Camp by applying via the online electronic application form maintained by the National Organization, or otherwise applying via the National Organization, shall have their initial dues applied as appropriate based upon when they applied via the National Organization.

Article VII MEETINGS

Section 1. Regular Meetings. The Camp Commander shall annually between January and February, inclusively, propose Regular Camp meeting dates, times, and places for the calendar year; provided however, they are approved by the Camp no later than the end of February each year.

Section 2 QUORUM A quorum for regular meetings shall consist of at least eligible voting members , three of whom shall be duly elected officers of the Camp. For special meetings, a majority of the duly elected Camp officers or 33% of the membership, excluding Juniors and Junior Associates, shall constitute a quorum. At no time during a meeting of this Camp shall business be transacted if the number of Associates in attendance exceeds (49%) of the total then present at said meeting.

Section 3 **FLAGS AND CHARTER** All meetings of the Camp shall have, at a minimum the following items displayed, unless it is not practical: The United States Flag, the Camp Flag, the Holy Bible, and the Camp Charter.

Article VIII OFFICERS AND ELECTIONS

Section 1 **CAMP OFFICERS**; Camp Officers shall be of two types, elected and appointed. The elected officers of the Camp shall be as follows; Camp Commander, Sr. Vice Commander, Jr. Vice Commander, Secretary, Treasurer, and Members of the Camp Council. The positions of Secretary and Treasurer may be held by the same Brother. The Camp Council shall be composed of three Brothers of the Camp not holding the position of Commander, Secretary, Treasurer, The appointed officers of the Camp shall be; Chaplain, Patriotic Instructor, Counselor, Historian, Guide, Color Bearer, Guard, Signals Officer, Graves Registration Officer, Civil War Memorials Officer, and Eagle Scout Certificate Coordinator. Notwithstanding, any other provisions of these By Laws, these and any other appointive officers, standing committee or ad hoc committee members, shall be appointed by the Camp Commander, as he deems necessary and proper. Appointed officers and committee members serve a concurrent term with the Camp Commander, at his pleasure.

Section 2 **ELECTIONS** The elected Camp Officers shall be elected at a regular meeting of the Camp between the first meeting in October and the first meeting in December, inclusive the date to be determined by a majority vote of the Camp members present, at no later than the meeting previous to that at which the election is to be held. A majority vote shall be required to elect all elective officers; provided, however, the Members of the Camp Council shall be elected by plurality vote. On assuming office, the Commander shall appoint other Camp officers.

Article IX DUTIES OF ELECTED OFFICERS

Section 1 **COMMANDER** The purpose of the Office of Camp Commander is to direct and to provide oversight of Camp operations in order to foster and promote the goals and objectives of the Sons of Union Veterans of the Civil War.

Section 2 **SENIOR VICE COMMANDER** The purpose of the office of the Sr. Vice Commander is to assist the Commander and promote the Order.

Section 3 **Jr. VICE COMMANDER**; The purpose of the Jr. Vice Commander is to assist with the recruitment and retention of its members.

Section 4 **SECRETARY** The purpose of the Office of Secretary is to keep the minutes of the meetings and to carry on necessary correspondence for the Camp.

Section 5 **TREASURER** The purpose of the Camp Treasurer is to serve as custodian of Camp monies and property, to keep accurate financial records and to prepare periodic financial reports.

Section 6 **COUNCIL** The purpose of the three-member Camp Council is to devise and recommend measures to help ensure the financial stability of the Camp and to fill vacancies which may occur in Elected Camp officers.

Section 7 **AUTHORITY OF ELECTED OFFICERS** The final power and authority of the Camp shall be vested in the Camp membership. Between Camp meetings, the elected Camp Officers shall collectively manage the affairs of the Camp, carrying out the directives and directions of the Camp membership, consistent with the governing documents of the Camp.

Article X CAMP ORDERS

Section 1 **ISSUANCE OF ORDERS** The camp Commander shall issue camp Orders as deemed necessary.

Article XI COMMITTEES

Section 1 **STANDING COMMITTEES**, There shall be five Standing Committees as necessary of this Camp, as follows: Membership, Graves and War Memorials, Bylaws, History and Visitation.

Section 2 **MEMBERSHIP COMMITTEE** The Standing Committee on Membership shall be responsible for investigating applications for membership that are received by the Camp and shall recommend, to the entire Camp, the approval or rejection of said applicant. The Committee shall be composed of the Jr. Vice Commander who shall chair the Committee, the Camp Secretary, and a member at-large who shall be appointed by the Camp Commander.

Section 3 **GRAVES AND WAR MEMORIALS COMMITTEE** The purpose of the standing Committee on Graves and War Memorials shall be to seek, identify, and record graves and Memorials to Union and Confederate Civil War Soldiers, to secure veteran headstones from the Federal government, and to seek and identify all monuments and memorials dedicated to Civil War Veterans and the Grand Army of the Republic. The Committee shall bring to the attention of the Camp any disrespect or lack of attention shown to any Civil War monument or memorial.

Section 4 **BYLAWS COMMITTEE** The standing Committee on By laws shall periodically review Camp Bylaws, Department bylaws, and the National Constitution and Regulations, bringing necessary revisions to the attention of the Camp membership. The Committee shall also have general oversight jurisdiction with respect to issues associated with the National Constitution and Regulations, Department Bylaws, and regulations, Camp Bylaws and Regulations, special rules of order, standing rules and parliamentary procedures.

Section 5 **HISTORY COMMITTEE** The purpose of the Standing Committee on History shall be to identify and preserve historical and biographical material pertaining to thereafter Grand Army of the Republic, Sons of Union Veterans of the Civil War and their respective membership, as well as all associated organizations and the Allied Orders. The Committee shall also have general oversight jurisdiction with respect to issues associated with the history of the Allied Orders. This committee shall be chaired by the Camp Historian.

Section 6 **VISITATIONS COMMITTEE** The purpose of the Standing Committee on Visitations shall be to identify and report on sick, injured, or bereaved members and their families. The Committee shall be responsible for ensuring that suitable measures of compassion and comfort are undertaken, for example, by sending cards, flowers, or the undertaking of other appropriate actions.

Article XII
SEPARATION, DISSOLUTION AND DISPOSITION OF ASSETS

Section 1 **SURRENDER OF CAMP CHARTER** In the case of surrender or forfeiture of the Camp Charter, all Camp property and assets shall be turned over to the National Commander-in-Chief of the Sons of Union Veterans of the Civil War, via the Department Commander of the Department of California and Pacific, acting as his duly authorized representative to collect and hold all such property in trust for the National Organization, Sons of Union Veterans of the Civil War, an organization exempt from taxes under section 501(c)3 of the Internal Revenue Code.

Section 2 **CAMP PROPERTY, CHARITABLE TRUST** All property of the camp shall be held for the National Organization, Sons of Union Veterans of the Civil War, as a charitable trust that is held and used for the purpose for which the Order exists. Any such transfer or disposal within six months of disbandment or surrender of the Camp Charter without the written consent of the National Commander-in-Chief of the Sons of Union Veterans of the Civil War is prohibited.

The property and funds of the Camp shall not be divided among its members.

Section 3 **PROPERTY AND FUNDS, ALLIED ORDERS.** In the event the National Organization, Sons of Union Veterans of the Civil War, no longer exists, said property and funds shall revert to the benefit of the first and any remaining organization of the Allied Orders of the Grand Army of the Republic or in their absence, to Nevada State Archives.

Section 4 **DISSOLUTION OF ORGANIZATION.** Notwithstanding the above language upon the dissolution of this organizations assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)3 of the Internal Revenue Code, or corresponding section of any future tax code, or shall be distributed to the federal government, or to a state or local government for a public purpose.

Article XIII
INCLUSION OF DEPARTMENT AND NATIONAL RULES AND REGULATIONS

Section 1 **INCLUSION OF RULES AND REGULATIONS.** Included herein by reference and made a part of these Bylaws are the following rules and regulations, and any subsequent amendments or modifications thereto; the Constitution, Regulations and National Policies of the Sons of Union Veterans of the Civil War, and, the Bylaws of the Department of California and Pacific, Sons of Union Veterans of the Civil War.

Article XIV
SUSPENSION OF BYLAWS

Section 1 **Suspension of Bylaws.** There shall be no suspension of these Bylaws, unless specifically authorized herein.

Article XV
PARLIAMENARY AUTHORITY

Section 1 Parliamentary Authority. The most current edition of the Robert's Rules of Order, Newly Revised, shall govern in all cases to which they are applicable and in which they are not inconsistent with these Bylaws, the Department Bylaws, the SUVCW Constitution and Regulations, National Policies, guidelines established by the Ritual of the Order, or with any legally adopted rules of the Order.

Section 2 Parliamentarian. The Camp Counselor shall keep in his possession Roberts Rules of Order, Newly Revised, for his use as a parliamentarian.

Article XVI
AMMENDMENTS AND SEVERABILITY

Section 1 Amendments Process. (a) The Bylaws of this Camp may be amended at a regular or special meeting by a 2/3's vote of those members present and voting; provided, however, that a copy of the proposed amendment(s) has been filed with the Camp Commander, Camp Secretary, and copies provided to the membership at least 15 days prior to the meeting at which they are to be presented.

(b) When multiple amendments are being considered by the Camp, the Committee on Bylaws shall recommend the order of consideration. When two or more conflicting amendments are proposed, if one is adopted, the others shall not be considered.

Section 2 EFFECTIVE, WRITTEN APPROVAL REQUIRED. Before becoming effective any amendments to these Bylaws shall require the written approval of the Department Commander of the California Pacific Department.

Section 3 SEVERABILITY. In the event that any article (or provisions thereof) in these By Laws shall be found or held as invalid by any act of law, by any court of competent jurisdiction by a conflict in the Department Bylaws, the SUVCW Constitution and Regulations or National Policies, or for any other legitimate reason, such as invalidity shall not affect the remaining provisions of these By laws and to this end the provisions of these Bylaws are sever able, all other provisions remaining in full force and effect.

**BYLAWS
(AND AMENDMENTS THERETO)
CERTIFICATION**

The foregoing Bylaws having been adopted in the City of Las Vegas, County of Clark, State of Nevada by the William B. Keith Camp No. 12, Department of California and Pacific, Sons of Union Veterans of the Civil War, two-thirds of the Brothers concurring, on this 12th day of August, in the year of our Lord two thousand eighteen, and of the Independence of the United States of America the two hundred forty-third.

**/s/ Kurtis Dunphy, Junior Vice Commander
William B. Keith Camp No. 12
Department of California and Pacific
Sons of Union Veterans of the Civil War**

**ATTEST:/s/ Alan E. Peterson, PDC
Secretary-Treasurer
William B. Keith Camp No. 12
Department of California and Pacific
Sons of Union Veterans of the Civil War**

The foregoing Bylaws, as amended, of the William B. Keith Camp No. 12, Department of California and Pacific, Sons of Union Veterans of the Civil War are found to be in accordance with the Constitution and Regulations of the Sons of Union Veterans of the Civil War and the Department Bylaws of the Department of California and Pacific, and are hereby approved by me on this 28th day of December, in the year of our Lord two thousand eighteen, and of the Independence of the United States of America the two hundred forty-third.

**/s/ Dean A. Enderlin (PDC), Commander
Department of California and Pacific
Sons of Union Veterans of the Civil War**

**ATTEST: /s/ Owen R. Stiles (PCC), Secretary-Treasurer
Department of California and Pacific
Sons of Union Veterans of the Civil War**

