



SONS OF UNION VETERANS OF THE CIVIL WAR DEPARTMENT OF CALIFORNIA AND PACIFIC

BYLAWS

General Alfred Pleasonton Camp 24
Alameda, Contra Costa and San Francisco Counties, California

PREAMBLE

We, the descendants of the soldiers, sailors, and Marines who served in the Armed Forces of the United States of America during the War of the Rebellion, 1861-1865, have joined this Patriotic and Fraternal Order for the purposes and objectives set forth by the National Organization of the Sons of Union Veterans of the Civil War, and in so doing, pledge ourselves to commemorate our forefathers deeds, render loyal service to our country, and to promote the maintenance of unqualified American citizenship with respect for and honor to the flag of the United States of America.

ARTICLE I: NAME & ORGANIZATION

The name of this order shall be the General Alfred Pleasonton Camp No. 24 of Alameda, Contra Costa and San Francisco Counties, Department of California and the Pacific, Sons of Union Veterans of the Civil War, hereinafter referred to as the Camp. The Camp shall be constituted and remain constituted as provided by the Constitution and Regulations governing the National Organization, Sons of Union Veterans of the Civil War. The Camp is organized as an unincorporated association under the laws of the State of California, and is organized exclusively for charitable, religious, educational, and scientific purposes under section 501(c)3 of the Internal Revenue Code, or corresponding section of any future tax code.

ARTICLE II: PURPOSE

The purpose of this camp shall be to perpetuate the memory of the Grand Army of the Republic and of the men who served the Union 1861-1865; to assist in every practical way in the preservation of and making available for research of documents and records pertaining to the Grand Army of the Republic and its members; to cooperate in doing honor to all who have patriotically served our country in war; to teach patriotism and the duties of citizenship, the true history of our great nation, and the love and honor of our flag; to oppose every tendency or movement that would weaken loyalty to, or make for the destruction or impairment of, our constitutional Union; and to inculcate and broadly sustain the American principles of representative government and of equal rights and impartial justice for all.

ARTICLE III: PROHIBITED ACTIVITIES

Section A. The Camp shall not be conducted for profit.

Section B. The Camp shall be strictly non-sectarian and non-partisan and shall not introduce, discuss, or foster sectarian or partisan topics.

Section C. ACTIVITIES NOT IN FURTHERANCE OF EXEMPT STATUS No part of the net earnings, if any, of this unincorporated association, shall inure to the benefit of, or be distributable to its members, trustees, officers or other private persons, except that the unincorporated association shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes described in section 501(c)3. No substantial part of the activities of the unincorporated association shall be the carrying on of propaganda or otherwise attempting to influence legislation, and the unincorporated association shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these Bylaws, the unincorporated association shall not carry on any other activities not permitted to be carried on (a) by an unincorporated association exempt from federal income tax under section 501(c)3 of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by an unincorporated association, contributions to which are deductible under section 170(c)2 of the Internal Revenue Code, or the corresponding section of any future federal tax code.

ARTICLE IV: MEMBERSHIP

Section A. MEMBER: A member shall be any male descendant, whether through lineal or collateral line, not less than fourteen years of age, (1) who are blood relatives to a soldier, Sailor, Marine, or member of the Revenue Cutter Service who was regularly mustered and served honorably in, or was honorably discharged or died in the service of the Army, Navy, Marine Corps, or Revenue Cutter Service of the United States of America or in such state regiments called to active service and was subject to the orders of United States general officers, between April 12, 1861 and April 9, 1865; (2) has never been convicted of any infamous or heinous crime or who has, (3) whose ancestors through whom membership is claimed, never voluntarily borne arms against the Government of the United States of America.

Section B. JUNIOR MEMBER: A Junior Member shall be any male descendant less than fourteen years of age (6 to 13 for Juniors) who meets the qualifications of membership set fourth in Section A proceeding.

It is the intention of this Camp to properly safeguard the youth within our Order. To that extent: (a) All Junior and Junior Associates shall be accompanied by a parent or person designated as a guardian (i.e., an adult who is 18 years of age or older) when participating in any SUVCW/SVR activity.

(b) Unless a designated guardian, at no time will a non-relative SUVCW/SVR Brother be permitted one-on-one contact with a Junior or Junior Associate. Any non-relative interaction with a

Junior or Junior Associate must include, at all times, at least two SUVCW/ASUVCW Brothers/Sisters who are 18 years of age or older.

(c) Any SUVCW Brother who witnesses or, in good faith, suspects any type of physical, mental or sexual abuse of any Junior or Junior Associate, shall immediately report such suspicion to local law enforcement first, and to the Camp Commander immediately thereafter. The Camp Commander shall notify Camp elected officers.

(d) Although not mandatory, it is highly suggested that every SUVCW Brother who is 18 years of age or older, who may have contact with a Junior or Junior Associate, should complete training related to protecting children from abuse of any type.

(e) All SUVCW Brothers must comply with all applicable Local, State and Federal laws pertaining to child abuse.

Section C. ASSOCIATE MEMBERS: Associates are males at least fourteen (14) years of age who do not meet the requirements stipulated in Section 1 of this Article, Article III of the SUVCW Constitution, and Section 5 of the Articles of Incorporation, but otherwise meet the requirements for membership established by the National Organization. The number of Associates in this Camp shall not exceed one-third of the total roster of the Camp at the time of their election. Associates otherwise enjoy all the rights, privileges, and responsibilities of membership.

Section D. Each applicant for membership in the Camp shall be recommended by a Member of the camp who shall vouch for the applicant's eligibility and moral character.

Section E. Each application for membership shall be reviewed, investigated and voted upon at the next regular or special meeting of the Camp following receipt of the application. A simple majority vote of Brothers in attendance at said meeting shall be sufficient for approval of membership.

Section F. A rejected application shall not be eligible to apply again for membership until six (6) months have elapsed after such rejection.

Section G. Any member, Junior Member, or Associate Member of the camp who is one year in arrears in the payment of dues shall be dropped from the roll of membership. A dropped Member may be reinstated upon reapplication and re-election by the camp after payment of such dues, reinstatement fee or indebtedness to the SUVCW and as the camp may prescribe.

Section H. Any person presenting a valid Transfer Card from another Camp of the order or as a Member-at-Large of the Order shall be admitted to the membership of the Camp with no additional dues until such time as their annual dues would have expired in their previous Camp.

ARTICLE V: DUES AND FEES

Section A. Each Member, and Associate member shall be assessed an annual amount beginning with the Calendar year 2003 of 26.00 per year. Any additional assessments levied on the camp

shall be added to the amount annually. Junior member are accessed \$5.00 annually. Annual dues are payable prior to January 1st of the current year and new member joining after the first of the year will be accessed a quarterly amount of the annual dues from the date their application is accepted until the end of the calendar year. Annual dues not received by each member by March 1st of the calendar year will be dropped from the rolls.

Section B. Each new, first-time Member, Junior member or Associate Member of the Camp will, upon application to the Camp, pay a registration or initiation fee of \$10.00 to the Camp in addition to any registration fee as may be specified from time-to-time by the Department and/or national Organization.

ARTICLE VI : CAMP OFFICERS

Section A. ELECTED OFFICERS of the Camp shall consist of one COMMANDER, one SENIOR VICE-COMMANDER, one JUNIOR VICE COMMANDER, one SECRETARY, one TREASURER, and three members of CAMP COUNCIL. The offices of secretary and Treasurer can be combined into one. The Commander, the Secretary, and the Treasurer shall not also serve on the Camp Council.

Section B. APPOINTED OFFICERS of the Camp shall consist of one CHAPLAIN, one PATRIOTIC INSTRUCTOR, one COLOR BEARER, one HISTORIAN, ONE counselor, one GUIDE, one GUARD, one GRAVES REGISTRATION OFFICER, the number of ASSISTANT GRAVES REGISTRATION OFFICERS needed to assists the Camp, one CIVIL WAR MEMORIAL OFFICER, one RECRUITING OFFICER, one SIGNALS OFFICER, one QUARTERMASTER, one JUNIOR COORDINATOR. Appointed officers served at the pleasure of the Camp Commander.

Section C. DELEGATES

(a) Delegates to the Department Encampment shall be members of the Camp who are: current and Past Camp Commanders in good standing, who have served a full term or having been elected to fill a vacancy have served to the end of that term; all current and Past Department Commanders; all current and Past Commanders-in-Chief; one Delegate for the Camp membership-at-large; and one additional Delegate for every ten members; or major fraction thereof, based upon the report for the annual report next preceding the Encampment.

(b) Delegates, and an equal number of Alternates, shall be elected by a plurality vote of the Camp at a regular meeting of the Camp between the first meeting in October and the first meeting in December, inclusive. If for any reason a Delegate is unable to attend the Department Encampment, an Alternate Delegate shall replace that Delegate, as assigned by the Camp Commander, or his designee, as head of the Camp's delegation. Any vacancies in delegate representation needing to be filled beyond the Alternate Delegates shall be filled by a vote of Delegates from this Camp in attendance at the Encampment; the Camp Commander having the prior right to appoint members to fill vacancies.

Section D. Annual election of Officers shall be held between October and December of each year by a majority vote of those attending the meeting at which said elections is held. The In-

coming Camp Commander shall subsequently appoint those additional Officers specified by Section B. preceding.

Section E. Officers shall take office at the conclusion of the meeting at which they were elected or appointed, with or without formal installation but upon giving such oath as may be prescribed by the National Organization.

Section F. Officers of the Camp shall serve without bond.

Section G. If a vacancy shall occur in the office of Commander, the senior Vice commander shall succeed to that office. If a vacancy should occur in the office of Senior Vice Commander, the Junior Vice Commander shall succeed to that office. If a vacancy should occur in the office of Junior Vice Commander, the Commander shall cause the Camp Council to convene and by a majority vote elect a brother of the Camp to fill the vacancy for the unexpired term.

Section H. The camp may by a 2/3 vote, first giving five days notice by mail, vacate the position of any elective officer who shall have been absent from 3 consecutive regular meetings of the Camp without good cause. Such vacancy shall be filled in the manner specified by section G preceding.

Section I. The camp may impeach and remove from office by a 2/3 vote any officer for immoral conduct or for any abuse or dishonorable practice of any kind.

ARTICLE VII: DUTIES OF CAMP OFFICERS

Section A. The COMMANDER shall preside at all meetings of the camp. He shall decide all questions of order without debate, subject however to an appeal to the Camp. It shall be his duty to detail all officers and appoint all committees (of which he shall serve as a member as a ex-officio) not otherwise herein provided for..

Section B. THE SENIOR VICE COMMANDER shall, in the absence of the Commander, act in his stead for the conduct of meetings. THE SENIOR VICE COMMANDER and the JUNIOR VICE COMMANDER shall assist the Commander and perform such duties as may pertain to their duties.

Section C. THE SECRETARY shall perform all duties pertaining to his office including but not limited to the keeping of all books of record, preparation of minutes of meetings, have charge if all Camp property not otherwise provided for, make such Quarterly and Yearly Reports as may be specified by the Department or National Organization, and provide a report on membership at each meeting.

Section D. The TREASURER shall perform all duties pertaining to his office including but not limited to being accountable for receipt and disbursement of Camp funds, the keeping of records pertaining to all Camp funds, make such Quarterly Reports as may be specified by the Depart-

ment or National Organization, and provide a report on the financial position of the Camp at each meeting.

Section E. ALL APPOINTED OFFICE shall perform such duties as may be prescribed in the Constitution and Ritual of the Order or as directed by the Commander.

Section F. The CAMP COUNCIL shall devise and recommend measures for preserving and increasing the funds of the Camp, settle and dispose of all disputed accounts between the treasurer and/or Secretary and Members of the Camp, upon call of the Commander elect, replacements to vacancies in the offices of Jr. Vice Commander, Secretary, Treasurer; and examine the books, vouchers and other papers of the different officers at the end of each quarter and render a report of such audits.

Section G. All officers of the Camp, upon their retirement from office, shall turn over to their successor all property and records of the Camp within 30 days after leaving office.

ARTICLE VIII: MEETINGS

Section A. Regular meetings of the Camp shall be held most months, currently at the City of Albany Library in Albany, California.

Section B. Special meeting of the camp may be called by the Camp Commander.

Section C. A minimum of 7 days written or email notice of each regular meeting and special meeting of the camp shall be provided to each member of the camp. Such notice is the responsibility of the camp Secretary.

Section D. Postponement or cancellation of a meeting shall be the responsibility of the Commander and notice of such postponement or cancellation shall be provided verbally via email or telephone to all members with two days of the meeting.

Section E. A QUORUM for all conduct of business at any meeting shall consist of 5 members.

Section F. All matters brought before the Camp at a regular or Special Meeting shall be decided by a majority vote of those present and entitled to vote with the exception of removal or impeachment of elected Camp officers which shall require a 2/3 vote.

Section G. The Flag of the United States of America and the Camp Charter shall be displayed at all meetings of the Camp.

Section H. All meeting of the Camp upon call of order shall commence with an invocation followed by the Pledge of Allegiance to the Flag of the United States of America.

Section I. All meetings of the Camp shall be conducted in a business-like manner and under the general guidelines of the current edition of Robert's Rules of Order, Newly Revised. The camp may conduct its meetings in accordance with the Ritual of Order.

ARTICLE IX: BOOKKEEPING

Section A. The fiscal year of the Camp shall begin on 1 January and end on 31 December of each year.

Section B. All funds of the Camp shall be deposited in a reliable depository insured by the FDIC. All accounts shall have two authorized signatures but only one signature shall be required for the deposit, transfer, or disbursement of funds. Authorized signatures for such accounts shall be the Treasurer, Commander and the Secretary except if those two offices are combined shall be the Secretary/Treasurer and Commander.

Section C. Approval of Disbursements. The forwarding of required payments such as per capita taxes and application fees to the Department and/or National Organization and the purchase from the National Quartermaster of such forms and materials necessary for the conduct of the Camp's business shall not require any special approval. All other expenditures or disbursements of Camp funds shall require the approval of the Camp in meeting assembled with the exception of "emergency" payments, which shall require the approval of the Commander or a majority of the Camp Council.

Section D. Reimbursements. Camp Officers may be entitled to reimbursement of certain expenses necessary for the conduct of their respective office. Such reimbursement shall be limited to the actual expenditure only and shall be reimbursable only upon presentation of written request with receipts (or copies of the same) attached to the Camp Treasurer for presentation for approval at a meeting of the Camp. Typical expenses would include, but are not limited to, long distance telephone calls, postage, copying charges.

Section E. Donations of Expenses shall be handled in the same manner as reimbursements as specified by Section D proceeding with the Treasurer issuing for the actual value in lieu of reimbursement.

ARTICLE X: INCLUSION OF DEPARTMENT AND NATIONAL RULES AND REGULATIONS

Section A. Included herein by reference and made a part of these Bylaws are the following rules and regulations and any subsequent amendments or modifications thereto:

1. Constitution of the sons of Union veterans of the civil War
2. Regulations of the Sons of Union Veterans of the Civil War
3. Bylaws of the Department of California and the Pacific, Sons of Union veterans of the Civil War.

Section B. Where conflicts may exist or where these Bylaws may be silent, the Department and national rules and regulations incorporated by Section A preceding shall govern.

ARTICLE XI: SEPARATION, DISSOLUTION AND DISPOSITION OF ASSETS

Section A. In the case of surrender or forfeiture of the Camp Charter, all Camp property and assets shall be turned over to the National Commander-in-Chief of the Sons of Union Veterans of the Civil War via the Department Commander of the Department of California and Pacific, acting as his duly authorized representative, to collect and hold all such property in trust for the National Organization, Sons of Union Veterans of the Civil War, an organization exempt from taxes under section 501(c)3 of the Internal Revenue Code.

Section B: All property of the Camp shall be held for the National Organization, Sons of Union Veterans of the Civil War, as a charitable trust that is held and used for the purpose for which the Order exists. Any such transfer or disposal within six months of disbandment or surrender of the Camp Charter without the written consent of the National Commander-in-Chief of the Sons of Union Veterans of the Civil War is prohibited. The property and funds of the Camp shall not be divided among its members.

Section C: In the event the National Organization, Sons of Union Veterans of the Civil War, no longer exists, said property and funds shall revert to the benefit of the first and any remaining organization of the Allied Orders of the Grand Army of the Republic or in their absence, to the California State Archives.

Section D: Notwithstanding the above language, upon the dissolution of this organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)3 of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government for a public purpose.

ARTICLE XI: SUSPENSION OF BYLAWS. There shall be no suspension of these Bylaws during any meeting of the Camp.

ARTICLE XII: AMENDMENTS TO BYLAWS. These Bylaws may be amended at any meeting of the Camp by a 2/3 vote of a Quorum of Members present at a meeting; providing however, that a copy of the proposed amendment has been submitted in writing to the Camp membership at the previous Camp meeting. Before becoming effective, however, these Bylaws and all Amendments to them shall require the written approval of the Commander of the Department of California and Pacific.

In the event that any Article (or provisions thereof) in these Bylaws shall be found or held as invalid by any act of law, by any court of competent jurisdiction, by a conflict in the Department Bylaws, the SUVCW Constitution and Regulations, or National Policies, or for any other legitimate reason, such invalidity shall not affect the remaining provisions of these Bylaws, and to this

end the provisions of these Bylaws are severable, all other provisions remaining in full force and effect.

**BYLAWS
(AND AMENDMENTS THERETO)
CERTIFICATION**

The foregoing Bylaws having been adopted at Fort Point National Historic Site, in the City and County of San Francisco, State of California by the General Alfred Pleasonton Camp No. 24, Department of California and Pacific, Sons of Union Veterans of the Civil War, two-thirds of the Brothers concurring, on this 18th day of August, in the year of our Lord two thousand eighteen, and of the Independence of the United States of America the two hundred forty-third.

**/s/ Kenneth G. Felton (PCC), Commander
General Alfred Pleasonton Camp Camp No. 24
Department of California and Pacific
Sons of Union Veterans of the Civil War**

**ATTEST: /s/ Stephen Johnson, Secretary-Treasurer
General Alfred Pleasonton Camp No. 24
Department of California and Pacific
Sons of Union Veterans of the Civil War**

The foregoing Bylaws, as amended, of the General Alfred Pleasonton Camp No. 24, Department of California and Pacific, Sons of Union Veterans of the Civil War are found to be in accordance with the Constitution and Regulations of the Sons of Union Veterans of the Civil War and the Department Bylaws of the Department of California and Pacific, and are hereby approved by me on this 28th day of December, in the year of our Lord two thousand eighteen, and of the Independence of the United States of America the two hundred forty-third.

**/s/ Dean A. Enderlin (PDC), Commander
Department of California and Pacific
Sons of Union Veterans of the Civil War**

**ATTEST: /s/ Owen R. Stiles (PCC), Secretary-Treasurer
Department of California and Pacific
Sons of Union Veterans of the Civil War**

